



# Child & Family Services

of Northwestern Michigan

*Support in times of crisis, challenge, and life transition*



## Volunteer Position Description

### Specialty Volunteer

Volunteers are an important link to our community and are integral to our mission and the important work that we do in northern Michigan. We strive to provide meaningful volunteer opportunities by offering a variety of experiences that can make a positive contribution to our organization and our community.

#### Goals of Position

To learn more about CFS programs and become an ambassador for CFS by assisting with care for children during parent education, networking nights and support groups. To support the kids and youth through play and meaningful interactions.

#### Key Responsibilities

- Assist with preparation of food and activities for the evening
- Provide a safe environment for participants and have meaningful interactions with the kids
- Listen well with respect and encourage others to do the same
- Encourage positivity and fun
- Practice healthy communication skills and redirect inappropriate behavior

#### Location

To be determined by event or program

#### Skills and Qualifications

- Ample experience with young kids from infant to 17 years old
- Strong nurturing and empathy skills
- Good communication and listening skills
- Patient and self-aware
- Positive attitude and enthusiasm for working with kids

#### Training and screening

- Completes CFS volunteer application
- Provides two references and resume
- Attends volunteer interview
- Completion of applicable background checks
- Shadow with Volunteer Coordinator or volunteer for one night

Our mission is to support the safety and well-being of children, youth, adults, and families during times of crisis, challenge, and life transition.

**Time Commitment**

Depends on program and availability. Ideal candidates can commit to at least 6 months of service.

**Supervision**

Volunteer Coordinator, Kendra Luta

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Other CFS staff or partner organization staff